



Bonivital Soccer Club  
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## **BONIVITAL VOLUNTEER SCREENING POLICY**

### **1. Personal Information Check (PIC) – Formerly Known as the Criminal Record Check (CPIC)**

All volunteers working with children and youth in the Bonivital Soccer Club require a current (within three years) Personal Information Check clearance from the Winnipeg Police Services.

All coaches who do not have a current cleared CPIC (within the last three years) need to apply for a new PIC. Here are the steps of the application process.

1. Click on the following link which will take you to the application page on the Winnipeg Police website: <https://policeinformationcheck.winnipeg.ca/>
2. Once on the page, scroll down and click on the "Perform Personal Information Check" button to begin the application. Be sure to read the application instructions carefully and be aware that you will be required to upload two pieces of ID as part of the application.
3. After submitting the online application, you are done.

Bonivital Soccer Association will be directly billed for the application costs, so applicants are no longer required to pay upfront. The results of the personal information check, when ready, will be automatically sent to both Bonivital and the applicant.

### **2. Child Abuse Record Check (CAR)**

All volunteers working with children and youth in the Bonivital Soccer Club require a completed Child Abuse Record Check (CAR).

You can download the CAR form on the Bonivital website found on the [Documents/Forms](#) page. Please drop off the completed form at the BVSC office. The club must verify your identity as set out in Section A of the CAR, so be sure to have two pieces of ID (one with photo) when you submit your form.

### **Respect in Sport (RIS) Online Course**

The Manitoba Soccer Association (MSA) requires that all coaches and team staff participating in soccer have completed the online Respect in Sport course as required by Sport Manitoba. The course is found on the Sport Manitoba website here.

Once you have completed the course and received your RIS number, please email it to the BVSC office at [admin@bonivitalsoccer.com](mailto:admin@bonivitalsoccer.com).